

Application for a Certificate of Appropriateness (COA)
to the City of Eatonton Historic Preservation Commission and City Council.

Property Address/Description.....

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Property Owner.....

Note: if applicant is not the owner, written permission from the owner & the owners contact information must be provided.

Applicant/Agent Name.....Telephone(s).....

Mailing Address.....

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Brief Project Description

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.....Projected Start Date.....

Type of Project (check all that apply):

Construction

- ☐ New building ☐ Addition to building ☐ Minor exterior change
☐ Major building restoration, rehabilitation, or remodeling

Site Changes

- ☐ Parking area(s), driveway(s), or walkways
☐ Fence(s), or wall(s), ☐ Sign ☐ Mechanical systems
☐ Non-temporary site feature(s) (e.g. satellite dishes, pools, lighting, arbors, gazebos etc)

Demolition or Relocation

- ☐ Primary building ☐ Outbuilding ☐ Site feature

Applicant Signature:.....

Please see page 2 of application for additional data

OFFICE USE ONLY: Map/Lot #.....

HPC: Meeting Date.....

City Council: Meeting Date.....

RETURN FORM TO CITY HALL 201 N JEFFERSON AVE, EATONTON, GA 31024

IMPORTANT NOTE: Work must be completed as presented and approved.

If modifications or amendments become necessary, such changes must be presented to and approved by City Council (via an HPC meeting) prior to beginning work on any aspect of said modification or amendment.

DESIGN GUIDELINES

The HPC uses the Secretary of Interior's Standards and the Eatonton Historic Preservation Guidelines to make informed recommendations. Copies of the latter are available at City Hall or Planning and Development.

REQUIRED MATERIALS for COA

New Buildings and additions:

- Description of project
- Site plan
- Architectural elevations
- Floor plan
- Description of materials
- Photographs of proposed site

Major Restoration, Rehabilitation or Remodeling:

- Architectural elevations or sketches
- Description of project
- Description of materials
- Photographs of existing building

Minor Exterior Changes

- Description of project
- Description of materials
- Photographs of existing building

Site changes: parking, drives, and walks

- Site plans or sketch of site
- Description of materials
- Photographs of site

Site Changes: fences, walls, and other site features

- Site plan or sketch of site
- Architectural elevations or sketches
- Description of materials
- Photographs of site

Site changes: signs

- Architectural elevation or sketch
- Site plan or sketch
- Description of materials and illumination

PROJECT AND MATERIALS DESCRIPTION**REQUEST FOR PHOTOGRAPHS**

As part of the application, I hereby grant access to the City of Eatonton Historic Preservation Commission and other agents of the City access to the property in question in order to take photographs (exterior only) , if needed.

Signature.....Date.....

See www.eatontonhpc.com for additional information.