Historic Preservation Commission Meeting

July 18, 2016

The Plaza Arts Center, Board Room

Attending: Shelagh Fagan, Larry Folk, Susan Hitchcock, Nancy Marshall, and Lyn Romine

Old Business:

1. Minutes of the June 13th 2016 meeting were approved. Lyn made the motion to approve, Larry seconded; all were in favor.
2. News on Ordinance Rewrite- Shelagh has talked to Gary Sanders who said he will try and make sure that the ordinance gets back on the agenda for City Council.
3. Street Toppers- These have just been shipped (July20th). Only 4 of the right brackets were available so they are shipping the rest as “extruded” sign brackets. The vendor claims these will work but Shelagh said we will ship back if they don’t. The City is on board to do installation, including switching signs where needed.
4. Historic Resource Survey- This is still incomplete and needs to be put into State survey. Will continue to work on this at some point.
5. Architectural wall- Lyn will talk to Judy Fain about pictures being sent electronically.

New Business:

1. Resignation of Chairman Fagan- Due to potential sale of her home, Shelagh felt she should start the transition process of a new chairman to take over the duties of HPC. It is with deep regret that the board accepted her resignation. She will stay on the board as a member for a while, but train a new chair. Lyn Romine will take over as Chairman, Nancy Marshall- Vice Chair, Larry Folk – secretary.

Shelagh prepared an information sheet on Procedures and Duties for the board that will help in the transition.

She will talk to Gary Sanders about the transfer of ownership of our Bluehost account to the City. She currently is being billed for this website that HPC uses and has to claim it back. In recruiting new members, Shelagh mentioned that the city passed a change a few weeks ago that allowed the Library Board (& possibly other city boards) to have non city residents as members when a city resident cannot be found. Shelagh will attend City Council immediately after this meeting to ask if this can apply to the HPC.

1. 201 N. Madison Ave- This property continues to be neglected. Prospective buyer were in town July 4th weekend and discussed with Shelagh. Shelagh said she would try & get the city to send even more dire warning letters which may force the owner to sell. She subsequently talked to Gary Sanders about this. Gary said the city is considering a blight tax.
2. Reprint of Design Guidelines- Shelagh shared quotes from Briarpatch Office for color – 50 for $880.83 or 50 in black and white for $440.42. Board felt we only needed 50 at this time and black and white were fine. When we see final cost of Toppers for Historic District, we will order these with the remaining money in our budget. (New fiscal year begins in September)
3. New neighbors in the District- Shelagh took a Welcome Packet with information about the historic district and guidelines to 301 Lafayette, and will help Lyn prepare one for the new couple who bought Mary and Tom Barrett’s on Wayne Street ( Charlene & Dudley Carter)
4. Nancy and Lyn discussed creating a “Reminder Update” for all Plaza District folks in the form of a two-sided card that could be mailed out in City Gas/ Sewer bill. This could introduce new neighbors and remind folks of procedures.

Adjourned at 6:30

Next meeting scheduled for August 8th 2016